

HERTFORDSHIRE AMATEUR SWIMMING ASSOCIATION
EDUCATION COMMITTEE

Minutes of the meeting held at the Welwyn Civic Centre, Thursday, 10 Sept. 2009 at 8.00 p.m.

PRESENT: Karen Huckle, Philip Jackson, Sheila Mackenzie,
Derek Milton (Education Manager) and Ian Watson (Chairman MB).

APOLOGIES FOR ABSENCE

ED09/58 Apologies for absence were received from Geoff Wood (Chairman).

APPOINTMENT OF CHAIRMAN

ED09/59 In the absence of Geoff Wood, Ian Watson volunteered to be chairman for the meeting.

MEETING QUORUM

ED09/60 Under the new rules adopted at the ACM on 1 July 2009, the quorum for the Education Committee reduces from five to four. Ian Watson confirmed that the Executive Officers will no longer count when assessing if a meeting is quorate.

MINUTES OF PREVIOUS MEETING

ED09/61 The minutes of the meeting held on 11 June 2009, as considered by the Management Board on 15 July 2009, were accepted as a true record.

MATTERS ARISING

ED09/62 Re: ED09/46.5. Ian Freeman (ASA Awarding Body Technical Advisor) has confirmed that the ASA is looking to construct a Level 2 Aquatic Sport specific Strength and Conditioning qualification but it is not known when this is likely to be available. Sheila Mackenzie will endeavour to establish if anyone in East Region can suggest any existing Land Training qualifications.

ED09/63 Re: ED09/48. Sheila Mackenzie has confirmed there are no specific swim21 requirements for first-aid qualifications. Derek Milton has discussed the original enquiry regarding funding for first-aid courses with Andy Lennard but it was agreed that further clarification is required.

CORRESPONDENCE

ED09/64 Several funding claims, not requiring discussion, have been received.

ED09/65 Geoff Wood has apologised that he is unable to attend this meeting and he has also expressed a strong conviction that HASA funding for courses should continue to be available to all affiliated clubs.

FUNDING FOR COURSES

STATUS OF CLAIMS

ED09/66 From January to September 2009 funding for 15 clubs has been approved, with a total of £5077 for 53 claims covering 92 course places.

ED09/67 In this financial year (since 1 April 2009) funding for 15 clubs has been approved, with a total of £4164 for 43 claims covering 63 course places.

ED09/68 Sheila Mackenzie will provide the latest swim21 status so that Derek Milton can establish how many of the 15 clubs receiving funding are swim21 accredited or working towards swim21.

PROPOSAL TO THE MB

ED09/69 The East Region policy is to restrict funding for courses to clubs that are swim21 accredited or working towards swim21 and in September 2008 it was suggested that the HASA should adopt a similar policy. However, at that time the Management Board decided to continue the funding for all affiliated clubs, for one year, and to then review the policy again.

ED09/70 After a lengthy discussion and a vote (3 in favour, 2 abstentions) it was agreed to propose that HASA funding should continue to be available to all affiliated clubs, irrespective of their swim21 status.

- ED09/71 The rationale for this proposal is that although the committee wants to encourage all clubs to achieve swim21 accreditation, it is not believed that withholding funding would be an effective incentive to drive clubs to achieve this status.
- ED09/72 Furthermore, the lack of funding to non-swim21 clubs would have a detrimental impact on these clubs and would thus not be in the best interests of the swimmers at these clubs, for whom affiliation fees have been paid.
- ED09/73 It was also observed that non-swim21 clubs are already financially disadvantaged by not receiving any reimbursement of their affiliation fees.
- DEVELOPMENT PLAN**
- ED09/74 The Action Plan for 2009 – 2010 was reviewed and the status recorded in the attached appendix.
- FUTURE COURSES**
- HELPER
- ED09/75 There has been no further word from Linda Donovan (John Warner Leisure Centre) so it is assumed that a tutor has not yet been found for a Helper course. Derek Milton will check the status
- ED09/76 Contact has been established with Steve Rata (Hartham Leisure Centre) but it has not yet been decided if Hartham will remain as an Independent Approved Centre or join the IOS Network. Derek Milton will maintain contact and encourage the organisation of a Helper Course if the centre remains independent.
- OTHER COURSES
- ED09/77 The next club forum, scheduled for 30 September, will hopefully give another opportunity to check if more courses are required.
- CHILD PROTECTION AND WELFARE**
- ED09/78 Derek Milton has spoken to Barbara Scorer regarding possible dates for Barbara Barratt (ASA Child Protection Officer) to give a talk to Welfare Officers but a date has yet to be agreed.
- ANY OTHER BUSINESS**
- ED09/79 Meeting dates for 2010 have provisionally been selected as: Wednesday 27 January, Thursday 18 March, Wednesday 16 June, Thursday 9 September and Wednesday 10 November.

Next meeting Thursday 12 November 2009.

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Chairman – Education Committee

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Date

What do you want to achieve?	What is your target and when?	Status at 10 September 2009
1. Teacher/Coach/Helper Qualifications 1.1. Assist teachers and coaches to enhance their level of qualification 1.2. Promote the organisation and take-up of courses leading to ASA qualifications (Swimming) 1.3. Provide assistance for diving, open water, synchronised swimming and water polo courses.	90% of enquiries satisfied over the year. Increase the number of qualified teachers, coaches and volunteers. Sufficient courses to meet demand, including two ASA Helper Courses Sept 2009, March 2010. All disciplines contacted and demand established by end May 2009	Information about available courses is distributed to the clubs whenever it becomes available. The HASA web site has contact details for centres running courses and these are updated regularly. Derek Milton will review the website and make suggestions for improvements. Stevenage Leisure Centre is running a Helper course in September 2009. Linda Donovan (John Warner Leisure Centre) is trying to identify a tutor for a Helper Course. Derek Milton is awaiting a further response from Steve Rata as to if Hartham Leisure Centre is to remain Independent and if a Helper Course could be run. No requests for assistance received.
2. Facilities Maintain a directory of approved facilities capable of and willing to facilitate ASA courses, through the ASA Regional Education Officer	Current list updated by end May 2009	IOS Centres: Watford Leisure Centre, Sportspace Hemel, The Venue Borehamwood, Hitchin Pool and Bishop Stortford College. The Independent Approved Centres: Hartham Leisure Centre, John Warner Leisure Centre and Stevenage Swimming Centre.
3. Support Structures Support clubs to find training and development opportunities for club volunteers, to enable clubs to achieve and maintain swim21 accreditation.	Identify support required by May 2009 90% of requirements satisfied.	The possibility of a survey to establish club course requirements will be discussed with the County Co-ordinator.
4. Funding 4.1 Identify and facilitate available funding support for volunteers, teachers and coaches. 4.2 Distribute HASA funding for courses to assist all clubs achieve and maintain swim21 accreditation	Sources identified by end May 2009 and the clubs of all eligible individuals assisted during the year. All requests for funding settled within 1 month of course completion	HASA funding process is in place. Additional funding up to 75% total is available for swim21 clubs (and clubs working towards swim21) through East Region.
5. Disabilities Assist in raising the profile of opportunities for disabled swimmers	All clubs with arrangements in place to integrate swimmers with disabilities.	The action for clubs is covered by swim21 requirements and the County Association is accommodating disabled swimmers in the county swimming events.

Signed:(Chairman - Education Committee) Date